

Union REC Net Metering Procedure 2012

1. Obtain Net Metering application packet from URE
2. Review the current rate schedule for net metering - *Net Metering Service Rate Schedule N – Single Phase Service Rate Schedule A*
 - a. Review minimum charge
3. Review the *Technical Guidelines for Interconnection and Parallel Operation* with your installer and vendor
4. Complete an *Application for Distributed Resources*
 - a. You will need to work with your installer / distributor to obtain the required information
 - b. A \$100 application must be paid upon submittal of this application
5. Complete *Agreement for Electric Service for Qualifying Cogeneration or Small Power Production Facilities with Net Metering*
 - a. *Legal document, requires notarization – This can be signed at URE and notarized by a Member Service Representative*
6. Complete *Agreement for Interconnection and Parallel Operation of a Net Metered Qualifying Cogeneration or Small Power Production Facility*
 - a. *Legal document, requires notarization – This can be signed at URE and notarized by a Member Service Representative*
7. Self-certify as a Qualifying Small Power Producing Facility by filling out FERC form 556 at www.ferc.gov Provide the docket number you receive back from FERC to URE with your application
8. Submit all required technical documentation and drawings pertaining to the proposed system to URE along with applications and agreements
9. URE will review all submitted information and if everything is in order, approve the installation
10. Construction can proceed
11. URE will make a site visit to determine what work will be required including installation of a new meter, disconnect switch placement, meter base size.
12. Interconnection of the distributed generation to the distribution system must be scheduled with URE so that tests can be performed on the system prior to interconnection.